

Employment Application

ACCENT CARPENTRY LLC

EMPLOYEE INFORMATION

Name: _____
Last First Middle
 Telephone: _____ Email: _____ Alternate telephone: _____

Address: _____

Are you able to perform the essential functions of the position with or without accommodations?
 Yes No

Are you older than 18? Yes No

If necessary for the job, I am able to:
 Work overtime? Yes No
 Provide a valid Driver's License? Yes No
 If so, fill out the following: Issuing state: _____
 License #: _____

I am legally eligible for employment in the U.S.?
 Yes No

I am seeking a permanent position: Yes No

I will be able to report to work
 _____ **days after being notified I am hired.**

EMPLOYMENT HISTORY

List most recent employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here, in the summary following this section or on an extra sheet of paper if necessary. No more than 10 years history recommended.

Employer name and address:	Position title/duties, skills:	Start date:	End date:
_____	_____	Reason for leaving: _____	

Pay: \$ _____ Per: _____		Supervisor: _____ Telephone: _____	
Employer name and address:	Position title/duties, skills:	Start date:	End date:
_____	_____	Reason for leaving: _____	

Pay: \$ _____ Per: _____		Supervisor: _____ Telephone: _____	
Employer name and address:	Position title/duties, skills:	Start date:	End date:
_____	_____	Reason for leaving: _____	

Pay: \$ _____ Per: _____		Supervisor: _____ Telephone: _____	
Employer name and address:	Position title/duties, skills:	Start date:	End date:
_____	_____	Reason for leaving: _____	

Pay: \$ _____ Per: _____		Supervisor: _____ Telephone: _____	

Name: _____

Summarize other employment related to this job:

Why should you be considered for a position in the company?

EDUCATION

	Institution name	Years completed	Field of study	Graduate or degree
High school				
College/university				
Business/technical				
Additional				

MILITARY

Are you a veteran? Yes No

Duty/specialized training:

SKILLS & QUALIFICATIONS

Professional licenses, certifications or registrations:

Other qualifications such as special skills, abilities or honors that should be considered:

Types of computers, software, and other equipment you are qualified to operate or repair:

Additional skills, including supervision skills, other languages or information regarding the career/occupation you wish to bring to the employer's attention:

Typing speed: _____ per minute

REFERENCES

List two personal references who are not relatives or former supervisors.

Name	Address	Telephone	Occupation	Years known

CONTACT

In case of accident or illness, please contact: Name:

Daytime phone:

Address:

Relationship:

APPLICANT SIGNATURE

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the United States, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms. I understand and agree to the information shown above.

Signature of Applicant

Date